March 13, 2015

TO: California Dental Hygiene Program Directors
    Student Faculty Advisors

FROM: Lygia Jolley, President-Elect, Student Relations Council Advisor
      Marlena Shore & Danette Ocegueda, Student Relations Council
      Co-Chairs

SUBJECT: 2015 House of Delegates and Student House of Representatives

ENCLOSURES: SHOR Funded Student Delegate Registration Form
            Student Attendee Registration Form
            Faculty Registration Form
            School Marketplace Registration Form
            School Annual Report

On behalf of the California Dental Hygienists’ Association, we would like to invite all students to attend the 2015 House of Delegates (HOD) and Student House of Representatives (SHOR) that is scheduled for:

Friday through Sunday, May 29 – May 31, 2015
Harrah’s Southern California Resort
33750 Valley Center
Valley Center, CA  92082
760-751-3100

CDHA is pleased to sponsor one JUNIOR or SENIOR* student from each program to attend the HOD and SHOR. Enclosed is the registration form with specific information for the CDHA sponsored student delegate. (*If a Senior is designated, they must have at least one semester of school to complete as of June 1, 2015.)

Please complete the enclosed forms and return them by the appropriate deadlines.

If you have any questions, please contact:
Jenifer McDonald, CDHA Executive Administrator
(916) 993-9102 or FAX at (916) 487-7105 or email: exec-admin@cdha.org

We look forward to your participation!
cc: Executive Committee and Student Relations Council
CDHA 2015 HOUSE OF DELEGATES

STUDENT/FACULTY REGISTRATION FORMS
DEADLINE: April 6, 2015

Attached are the student/faculty registration forms. Please complete the forms and return with your check to the CDHA Office. All forms will also be available online at CDHA.org under the Student Tab.

Please complete the enclosed forms with appropriate information:
- SHOR Funded Student Delegate Registration Form
- Student Attendee Registration Form
- Faculty Registration Form
- School Marketplace Registration Form

TRAVEL ARRANGEMENTS
Attending students are asked to make their own travel arrangements.

The first SHO starts at 8:00 a.m. on Friday, May 29 so students should plan to arrive on Thursday, May 28.

Student Delegates should not plan a return flight earlier than 5:30 PM on Sunday, May 31.

CDHA reimburses the CDHA Sponsored Student Delegates travel (Northern Students-Air and provides a complimentary shuttle, Southern Students-mileage – hotel self-parking is complimentary. Valet parking will not be reimbursed).

CDHA Sponsored Student Delegates will be given a form to submit for CDHA travel reimbursement on Saturday during the second SHOR.

Please make your airline reservations as early as possible to receive the lowest rates.

Harrah’s Southern California Resort is the location for the 2015 House of Delegates. This resort is in the San Diego area in the city of Valley Center.

The closest airport is San Diego International (SAN).

Shuttle: The Shuttle to the hotel, is complimentary and gratuities are included. DO NOT CALL THE HOTEL DIRECTLY TO BOOK YOUR SHUTTLE OR YOU WILL PAY FOR THE SERVICE. You must reply to the survey link that will be sent to you for
the direct/complimentary service when we confirm your student and/or faculty registration.

Those with the shuttle reservation receive a text upon landing with instructions on how to get to the shuttle area. You check in at the shuttle desk and are taken to a van that will transport you (and others going to the resort).

The ride from the airport to the resort is approximately 1 hour and 10 minutes.

To plan for your return flight, your shuttle will be scheduled 2 ½ hours prior to flight departure.

Hotel Parking:
Complimentary self-parking. Valet parking is not free and will not be reimbursed.

HOTEL RESERVATIONS
DEADLINE: May 7, 2015

Hotel Room Rates:
Thursday night: $109/night single/double
Friday and Saturday night: $145/night single/double
Sunday night: $109/night

Group attendees will be making reservations directly with the hotel and can be booked at any time.

Call 800-427-7247 and ask for CA Dental Hygienists Association room block rate (Group Code: S06CDH5).

Make your reservations directly with Harrah’s Resort Southern California by May 7, 2015, to guarantee the group rate.

A block of rooms has been reserved at a rate of:

$109.00 single/double occupancy for nights of Thursday, May 28 and Sunday, May 31
$145.00 single/double occupancy for nights of Friday, May 29 and Saturday, May 30
*Excluding local fees and taxes of 10.5%
Additional persons per room will be charged at a rate of $10 per person, per night with a maximum of four persons per guestroom.

After May 7, 2015, rooms and rates are on an “as available” basis. Hotel check-in is 4:00 p.m. and the check-out time is 11:00 a.m.
Each guestroom must have at least one registered guest twenty-one (21) years of age or older.

**MARKET PLACE**  
**DEADLINE:** May 8, 2015  
Interested in exhibiting during the Component/Student Marketplace?

Return the completed Marketplace Reservation form to Central Office by May 8, 2015, with your $40.00 payment.

There will be Marketplace hours on both Friday and Saturday:

- **Friday, May 29:** 4:00 p.m. – 7:30 p.m.
- **Saturday, May 30:** 9:00 a.m. – 3:45 p.m. (The exhibitor marketplace will be open all day Saturday, but components and schools do not need to staff their booth during all of these hours.)
- Setup begins one hour prior to the marketplace opening each day.

**PRESIDENT'S RECEPTION AND SILENT AUCTION**  
This year’s theme is **“The Roaring Days of CDHA!”**

Come and enjoy a fun-filled evening. A Silent Auction fundraiser will be held at the President's Reception on Saturday evening, with proceeds benefitting CalHyPAC, our Political Action Committee.

**DRESS CODE**  
We receive a lot of questions regarding the appropriate dress for the HOD. The HOD is the official business meeting for CDHA. Clothing should be business professional. You may want to bring a jacket as the meeting rooms can get quite cold.

**ANNUAL REPORTS**  
**DEADLINE:** April 6, 2015

Attached is an Annual School Report Format form. Annual reports must be emailed to CDHA Central Office by April 6, 2015 – admin@cdha.org. Annual School Reports will be reviewed during SHOR.